

FEES & BUSINESS REGULATIONS

2021 INTERNATIONAL STUDENT FEES

YEAR LEVEL	ANNUAL FEE AUD\$	BY SEMESTER AUD\$
Years 9, 10, 11 & 12	AUD \$40,574.00	AUD \$20,287.00

Tuition fees do not include:

- Textbooks (approximately AUD \$600.00 depending on year level)
- School uniforms (approximately AUD \$1,000.00)

TERMS & CONDITIONS

STUDENTS

Camberwell Girls Grammar School offers a small number of places to International Students. These places are available to students who are not Australian Citizens, New Zealand Citizens, Australian Permanent Residents or Australian Temporary Residents and are students who hold a student visa.

CONFIRMATION OF ENROLMENT (CoE)

A non-refundable Enrolment Confirmation Fee of AUD \$1,000.00 plus one semester's (half year) tuition fees are to be paid (in advance) prior to each semester.

- AUD \$20,287.00 per semester for Years 9 - 12

The Confirmation of Enrolment (CoE) (for visa application) will be sent to the applicant once the Enrolment Confirmation Fee and one semester's tuition fees have been received by the school.

Depending on the student's level of entry and the student's level of English, a student may be required to sit an English assessment test. Enrolment at the school is subject to achieving a satisfactory standard of English.

Grievance Policy

If a student has a grievance of any sort in relation to their schooling, they should follow the procedures as outlined in this document. The student should discuss the issue with the Deputy Principal - Head of Senior School. If the matter is not resolved satisfactorily, it should be brought to the attention of the Principal. Failing that, to be brought into a panel meeting to resolve the issue. The panel would consist of the Principal, the Deputy Principal - Head of Senior School, Government Ombudsman, student and their parent and/or nominated eligible relative or support person.

Change of Status

The school's policy is that if a student obtains Australian Residency status prior to the end of Semester 1, the student will be charged local fees for the year. If the change in status occurs after the end of Semester 1, then local fees will be charged from the beginning of the following year.

Homestay, Welfare and Support Services

All students, regardless of age, are required by Camberwell Girls Grammar School to have school-approved support services for the duration of their studies, by living with their parents under a Guardian visa, through eligible relatives living in Australia or through an independent commercial agency that provides support services to International Students while residing in a homestay accommodation. School-approved homestay is organised collaboratively with the school's agent, Australian Homestay Network Pty Ltd (AHN) and school-approved support services are organised through International Student Alliance (ISA).

Overseas Students Health Cover (OSHC)

It is mandatory for student visa holders to have visa length OSHC. The cost of OSHC is included in the tuition fees and arranged through the school.

Compulsory Fees

Registration Fee

A student's name will be registered as an applicant following the receipt of the Application for Enrolment Form and the payment of the Registration Fee of AUD \$100.00. This fee is applicable to all International Students - Year 9 to Year 12. It covers administrative costs and is non-refundable.

Enrolment Confirmation Fee

The non-refundable Enrolment Confirmation Fee is AUD \$1,000.00.

Tuition Fees

Tuition fees include compulsory Overseas Student Health Cover, Victorian Curriculum & Assessment Authority (VCAA) fees for Years 11 and 12, extra English Language support, and the majority of excursions and camps for the relevant year level. Tuition fees are reviewed annually.

Any credit card or direct debit payment which is declined by the bank for any reason, may attract an administration fee of AUD \$75.00.

The school may not permit a student to attend classes when fees remain outstanding.

The Principal may authorise particular expenditures (for example medical or school materials) to be charged to the student's account.

Non Compulsory Fees

Optional extra private tuition in musical instruments.

Fee Payment Policy

Tuition fees are payable one semester in advance (Semester 1: 20 weeks, Semester 2: 20 weeks).

Due dates for payments are 15 February and 15 July (of each school year) within two weeks of the study period commencing. Both parents are jointly and severally liable for payment of all fees and charges.

Fee Discount

A 10% reduction is available for the second sibling attending the school concurrently.

Refund Policy

The school is a member of the Australian Government's Tuition Protection Service (TPS). The Enrolment Confirmation Fee is non-refundable. Tuition fees which have been paid will be refunded if a student is unable to obtain a visa within the specified period. Evidence of inability to obtain the visa must be provided.

Prior to commencement at the school, if written notice of withdrawal is received by the Admissions Office at least two months prior to the date of entry offered, tuition fees already paid will be refunded in full. There will be no entitlement to any refund of tuition fees already paid or payable if written notice of withdrawal is not received by the Admissions Office at least two months prior to the date of entry offered (this excludes where a visa is not granted).

A semester's notice in writing to the Principal is required in respect of a withdrawal of a student once a student has commenced at the school. Tuition fees paid for a semester will be refundable if written notice of withdrawal from the school or from any special subject is received by the Admissions Office on or before the first day of the previous semester, otherwise there is no entitlement to any refund of tuition fees already paid or payable. Once a semester has commenced, there is no entitlement to any refund of fees paid or payable for that semester. This agreement does not remove the right for the student and / or family to take further action under Australia's consumer protection laws.

DISCIPLINE OF STUDENTS

The school reserves the right to exclude any student permanently or temporarily, at the sole discretion of the Principal, if this action is in the interest of the student or for the good of the school.

Parents are responsible for payment for avoidable breakage or damage to the school property caused by the student.

Bank Details

Payments can be made by BPAY, Cheque, Visa or Mastercard or, directly to the school account through bank transfer to:

Account Name:	Camberwell Girls Grammar School
Bank:	National Australia Bank
Branch Address:	330 Collins Street MELBOURNE VICTORIA AUSTRALIA 3000
BSB Number:	083 004
Account Number:	11792 4127

Collection of tuition fees for full fee International Students

Camberwell Girls Grammar School complies with the provisions of the Education Services for Overseas Students (ESOS) Act, National Code and Tuition Protection Service (TPS) system put in place by the Australian Government.

If you have any questions or queries, please contact the Camberwell Girls Grammar School Business Office.